



Consolidated Bank is Kenya's SME bank of choice that provides flexible financial solutions that support our customers in achieving success. The Bank is well positioned, with presence in majority of the country's business hubs to continually offer pleasant and convenient services. We seek to recruit a qualified, experienced, competent and highly motivated individual to fill the position of **Internal Audit Officer**.

INTERNAL AUDIT OFFICER

Job Type

Three (3) year Contract

Job Purpose

Reporting to the Head of Internal Audit, the Internal Audit Officer will be responsible for providing independent and objective assurance and consulting services designed to add value and improve the Bank's operations and performance

Key responsibilities and accountabilities

- Conduct assurance reviews of the assigned banking operations and functional activities.
- Evaluate the adequacy and effectiveness of the management controls over those operations.
- Evaluate organizational units to ensure that they are performing their planning, accounting, custodial, risk management and control activities in compliance with applicable policies and procedures in a manner that is consistent with the bank's mission and regulatory frameworks.
- Assist/participate in the preparation of annual audit plan.
- Plan and execute assigned engagements in accordance with accepted auditing standards.
- Report engagement observation and make practical recommendations for corrective action to address unsatisfactory conditions, improving operations and reducing costs.
- Perform special assignments as requested by management from time to time.



Qualifications and Competencies

- Holder of bachelor's degree in Accounting, Finance or Economics from a recognized university.
- Must possess professional qualifications as a Certified Public Accountant (CPA) Kenya.
- Possession of professional qualifications such as Certified Internal Auditor (CIA) or Certified Information Systems Auditor (CISA) will be an added advantage.
- Should be a member of the Institute of Certified Public Accountants (ICPAK), Institute of Internal Auditors, (IIA) or any other relevant professional body
- Should have a minimum of 5 (five) years' relevant working experience in internal auditing in a financial institution or professional firm.
- Should have working knowledge of Computer assisted audit techniques (CAATs) and ACL audit software will be added advantage.
- Should have in depth knowledge of IFRSs, IIA Standards and banking industry regulatory framework.
- Should have exceptional communication and interpersonal skills, with the ability to build relationships and influence stakeholders at all levels of the organization.

Method of Application

Qualified and interested candidates who meet the above requirements should send their application in **HARD COPIES ONLY** quoting the title of the position applied for on the cover letter and envelope, together with a detailed Curriculum vitae, copies of certificates and the contact information of three referees to:

**The Head of Human Resources
Consolidated Bank of Kenya Limited**

**P.O. Box 51133 - 00200
NAIROBI**

All applications should be sent through the above address **ONLY**, and received no later than **5.00 p.m.** on **Wednesday, 3rd April 2024**. Only selected candidates will be contacted.