



Consolidated Bank of Kenya Ltd is Kenya's SME bank of choice that provides flexible financial solutions that support our customers in achieving success. The Bank is well positioned, with presence in majority of the country's business hubs to continually offer pleasant and convenient services. We seek to recruit a high caliber, results oriented and self-driven individual to fill the position of **Database Administrator**.

DATABASE ADMINISTRATOR

Job Type

Three (3) year Contract

Job Purpose

Reporting to the Business Systems Manager, the Database Administrator will be responsible for designing, planning, implementing and supporting the databases in the Bank and the related infrastructure

Key Responsibilities

- Install and upgrade the database server and application tools.
- Allocate system storage and plan future storage requirements for the database system.
- Support development and maintenance of the Bank's digital channels.
- Modify the database structure, as necessary, from information given by application developers.
- Enroll users and maintaining system security.
- Ensure compliance with database vendor license agreement.
- Control and monitor user access to the database.
- Monitor and optimize the performance of the database.
- Plan for backup and recovery of database information.
- Maintain archived data.
- Backup and restore databases.
- Contact database vendors for technical support.
- Generate various reports by querying from database as per need.

Qualifications and Competencies

- Holder of a bachelor's degree in Information Technology or related course from a recognized University.
- Should possess over 3 years' experience in database management preferably in a financial institution.
- Should have professional qualifications in Database Administration (OCA, MCSA-Database Administration).
- Working knowledge of SQL, PLSQL and/or Linux administration will be added advantage.
- Should have solid understanding of Core banking systems, ERP, Databases, Servers and Networks.
- Should have good knowledge in business intelligence (BI) and Analytics.

Method of Application

Qualified and interested candidates who meet the above requirements should send their application in HARD COPIES quoting the title of the position applied for on the cover letter and envelope, together with a detailed Curriculum vitae, copies of certificates and the contact information of three referees to:

**The Head of Human Resources
Consolidated Bank of Kenya Limited
P.O. Box 51133 - 00200
NAIROBI**

All applications should be sent through the above address ONLY, and received no later than **5.00 p.m. on Wednesday, 19th April 2023**. Only selected candidates will be contacted.

Consolidated Bank of Kenya Limited is an equal opportunity employer.